



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		R.N.C. ARTS, J.D.B. COMMERCE AND N.S.C SCIENCE COLLEGE
Name of the head of the Institution		DHANESH DEVIDAS KALAL
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0253-2461548
Mobile no.		9422324345
Registered Email		cbcnashikroadcollege@gmail.com
Alternate Email		dhanesh_kalal@rediffmail.com
Address		Nashik-Pune Road, Opp. Sujata Birla Hospital, Near Ashirwad Bus Stop, Nashik Road, Nashik
City/Town		NASHIK
State/UT		Maharashtra

Pincode	422101																														
2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Dr. Mrs. M. V. Rathi																														
Phone no/Alternate Phone no.	02532461548																														
Mobile no.	9403510314																														
Registered Email	cbcnashikroadcollege@gmail.com																														
Alternate Email	meenakship2@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://www.cbccollege.in/NoticePDF/IOAC2017-18.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.cbccollege.in/NoticePDF/Acacal.pdf																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>83.05</td> <td>2004</td> <td>30-Jun-2004</td> <td>30-Jun-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.68</td> <td>2011</td> <td>01-Jul-2011</td> <td>01-Jul-2016</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.47</td> <td>2018</td> <td>01-Jun-2017</td> <td>10-Feb-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	83.05	2004	30-Jun-2004	30-Jun-2009	2	B	2.68	2011	01-Jul-2011	01-Jul-2016	3	B	2.47	2018	01-Jun-2017	10-Feb-2023
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
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2	B	2.68	2011	01-Jul-2011	01-Jul-2016																										
3	B	2.47	2018	01-Jun-2017	10-Feb-2023																										
6. Date of Establishment of IQAC	01-Jan-2005																														

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Trello application: Academics and Administration of the College.	10-Feb-2019 1	24
State Level Seminar on Contemporary Critical Theories	17-Feb-2019 1	60
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
R.N.C. Arts, J.D.B. Commerce & N.S.C. Science College, Nashik Road	Quarterly Improvement	UGC	2018 360	417505
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Teaching Learning Use of ICT Feedback on Teaching Learning Feedback from all

stakeholders collected, analysed and used for improvements Feedback from all stakeholders collected, analysed and used for improvements Skill Enhancement programmes for teachers and students Training of teachers at Centers of Higher Learning and Excellence Academic Audit Biodiversity Audit

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Feedback on Teaching Learning	The mechanism for feedback on teaching has been taken for all programme
Teaching-Learning	Use of Ict Tools by many teachers in the classroom
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

15-Feb-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The college has a wellestablished Management Information System. Information related to quantitative and qualitative data as required by Savitribai Phule Pune Unversity, Pune, Joint Director of Higher Education, Pune, All India Survey of Higher Education, Gokhale Education Society, Nashik is provided from time to time as per specified format of Government regulatory bodies. The information regarding requirement of infrastructure, dead stock is well placed at the end of academic year for the next academic year. The requirement of faculty position is informed to

Parent body. As part of the regular practice the college provides information related to budget allocation to the parent body from time to time which is then reviewed by the body before finalisation and allocation of budget. Important circulars, Govt. GR are circulated to concerned departments and persons. During the year 201718 the necessary compliance of all regulatory authorities was made in advance. Necessary information is filled up in the A to G formats and provided to Savitribai Phule Pune University, Pune. As per the requirement of 110 the information is provided to Joint Director Higher Education regarding workload of various departments.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words : The institution ensures effective curriculum delivery through a well-planned and documented process. The college prepares an academic calendar for the departments after consultation and in line with the state government and university directives. At the onset of the academic session, departments through departmental council meeting prepare the entire academic plan of the department. They prepare the rough time-table, chalk out the teaching plan and also the feedback mechanism from the students. The academic calendar is strictly followed by the colleges and teaching departments throughout the year. The entire teaching, learning schedule is meaningfully discussed in departmental council meetings and finalized accordingly. Tutorials, seminars, field visits and surveys are also part of the time table. The time table is prepared well in advance and displayed on various notice boards for students. The examination schedule is prepared in accordance with the academic calendar. The internal class tests and assignments are also prepared in the same manner and are an integral part of the evaluation process and a regular practice of the college. Science teachers conduct internal tests every term. Project work which is part of courses like BBA BCA and science are undertaken by students and evaluated by senior faculty members. For a few teaching departments the examination schedule comes from the University which they adhere to. Examinations scheduled by the university are displayed on the notice board well in advance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MPhil	M.Phil. Commerce	15/06/2018
PhD or DPhil	Ph.D. Commerce	15/06/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Marathi	20/06/2018
MA	Hindi	20/06/2018
MA	English	20/06/2018
MA	Economics	20/06/2018
MA	History	20/06/2018
MCom	Commerce	20/06/2018
MSc	Organic Chemistry	20/06/2018
MSc	Computer Science	20/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	MA History	22
BSc	TYBSc Chemistry	43
BA	TYBA	100
BSc	BSc Geography	25
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college has developed a transparent and objective system of collecting feedback from all stakeholders. The IQAC and NAAC team with the help of department heads and senior and experienced teachers has designed feedback forms for stakeholders after exhaustive discussion related to the criteria that needs to be covered in the feedback forms. The feedback forms designed were then handed over to the heads of the various departments. Departments were asked to collect feedback from students, parents, alumni, teachers and employers. The average score was then worked out and consolidated by the head of the concerned department and then handed over to the vice principal of their concerned stream/faculty. For example the feedback collected from History department was handed over to the Vice Principal of Arts faculty and so on. This collective feedback procured from all heads of departments was then analysed and consolidated by each vice-principal and handed over to the IQAC Committee for its record and for taking further action. The college besides this, has a regular practice of holding staff meetings in order to seek suggestions regarding institutional and academic development. Feedback is also sought from students about the quality and level of teaching and students are asked to come forward with their suggestions and observations. The management has appointed an HR head and Establishment director for expressly looking into the needs of the colleges under the society. These office bearers send their team and regularly visit the campus and inspect the goings-on and then offer feedback and suggestions for improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	1200	920	886
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3275	332	40	16	52

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
108	70	50	10	4	4

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college was established in 1963, keeping in mind the needs of a higher education institution for students from rural and mofussil areas around Nasik, who could commute easily to the college by rail and road. The college thus has a pool of mixed ability learners from varying backgrounds. One section comes from the mofussil areas around Nasik while the other lot comprises of students from urban areas of Nasik Road and Devlali cantonment area. Students are given admission to the first year of the degree programmes as per Savitribai Phule Pune University and Government rules and regulations. Students need to have passed HSC or CBSE or ICSE XIIth examination. The students who have passed XIIth examination from the junior college of the same institution have a provision of direct admission. Vacant seats are filled purely on merit basis. Students are introduced to the syllabus at the start of the year. Subject teachers conduct either written or oral diagnostic tests in their individual capacity to gauge the level of the students. In the Zoology, Chemistry and Commerce Department, for the students admitted from HSC who do not have the required background, Bridge Course is conducted in the beginning of the year. In Science faculty internal tests are conducted frequently as part of continuous assessment. After the first test students are evaluated for their individual learning ability and shortfalls. After this individual or group counselling is conducted during regular lectures. Their shortfalls are shared with them and remedies are suggested to overcome the lacunas. Respective subject teachers guide students to bring them up to the required level. If necessary, extra efforts are taken for bridging the gaps. This procedure is followed after every internal test. In Arts and Commerce faculties as per University norms, a term end examination is conducted in the month of October/November. After the term end examination, answer books are assessed by respective subject teachers. They identify the common shortfalls in the learning of students and come up with action points for the students. These action points are then discussed in the class with the students in regular scheduled lectures and they are guided to start working on the action points to overcome their shortfalls. Teachers advise students to read and work on their knowledge gaps as part of the regular teaching process. Since many of the students come from interior areas and rural backgrounds, initial lectures are bilingual to facilitate easy comprehension.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3607	108	1 : 33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Manjusha M. Kulkarni	Associate Professor	Dr. Sarvapalli Rdhakrishnan award of excellence in education by Indian Institute of Oriental Heritage, Kolkata.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	Second Term	19/11/2018	30/04/2019
BA	01	First Term	15/06/2018	03/11/2018

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows all internal assessment practices as per university norms. As a majority of the student population belongs to economically and socially backward sections, the students have to work and study simultaneously therefore the college sees a relatively low attendance of students. Thus students are given a number of home assignments so that they can cover the syllabus through these assignments. Students are also evaluated on the basis of their classroom performance, their initiative in participating in academic activities and the like. Term end papers are shown to the students so that they have an idea about how they were evaluated and what they need to work on. All assessment examinations and result-related operations are computerized. There is also an online system of entering marks and grades after the exam process is over. A committee is appointed to review the examination system. Accordingly the committee gives suggestions and recommendations on preparation of results, printing of marks sheets etc. The committee decides on the following: The college follows all internal assessment practices as per university norms. As a majority of the student population belongs to economically and socially backward sections, the students have to work and study simultaneously therefore the college sees a relatively low attendance of students. Thus students are given a number of home assignments so that they can cover the syllabus through these assignments. Students are also evaluated on the basis of their classroom performance, their initiative in participating in academic activities and the like. Term end papers are shown to the students so that they have an idea about how they were evaluated and what they need to work on. All assessment examinations and result-related operations are computerized. There is also an online system of entering marks and grades after the exam process is over. A committee is appointed to review the examination system. Accordingly the committee gives suggestions and recommendations on preparation of results, printing of marks sheets etc. The committee decides on the following: 1. All Teachers working in Central Assessment Programme (CAP) shall not be relieved as external SS. 2. All teachers in respective subjects shall be given CAP appointments irrespective of their classes of teaching for speedy completion of CAP. 3. A facility should be provided while filling up of the online admission form in the second year, which will automatically show the previous year's result of the student. Paper assessment is completed within four weeks from the date of the last paper of the concerned class. Ordinance 163 students list is submitted to examination committee 15 days before commencement of examination. A separate group of teachers verifies and inspects the marks. Corrections are minimized. Corrections are carried out by the Examination Committee only. Corrections if any and reassessment applications are to be filled online on the College website as per rules. Change in marks on consolidated result prints is accompanied by initials of the concerned authority. A separate statement of change in marks is generated and signed by concerned authority. Such

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared well in advance. While conducting the staff

meeting at the end of every academic year, the Principal gives an overview of major academic and curricular activities planned for the next academic year.

The schedule of the university exams and term-end exams conducted by the college is planned in advance and included in the academic calendar. The

college prepares an academic calendar for the departments and after consultation and in line with the state government and university directives.

The Academic Calendar is strictly followed by the college and all teaching departments. Examination schedule is prepared in accordance with the academic calendar. For a few teaching departments the examination schedule comes from

the university. At the start of the year, departments through departmental council meeting prepare the entire academic plan of the department. The entire teaching, learning schedule is discussed in departmental council meetings and finalized accordingly. Tutorials, seminars, field visits and surveys are also part of the time table. The time table is prepared well in advance and displayed on various notice boards for students' information. Examination scheduled university exams are displayed on notice boards well in advance. Conduction of Internal class test and assignment is the regular practice of the college and part of the evaluation process. Projects which are a part of the evaluation process of courses like BBA BCA and science are prepared by students and evaluated by senior faculty members. Science teachers conduct internal tests in each term. The Department Head has a discussion with the staff regarding the academic calendar and the schedule of the exams. The schedule of class tests, presentations, assignment and other academic events are informed to students well in advance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.cbccollege.in/programme-outcomes-and-course-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	Arts	840	610	72.62

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://drive.google.com/file/d/1dueUdmqZr11-HTrfvyX006rvnPpw-L2x/view?usp=sharing>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
excellence in education	Dr. Manjusha M. Kulkarni	Indian Institute of Oriental Heritage, Kolkata.	26/01/2019	International
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geography	2	5.67
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	7	9	6
Presented papers	5	7	1	0
Resource persons	0	4	3	3
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Patriotic Singing Competition	Om Sai Welfare Association for the Blind Disabled	2	30
Youth Development Alliance	Youth Development Alliance	2	70
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Svachhata hi seva campaign fortnight activity	NSS	Swachh Bharat Abhiyan	40	805
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Oxford University Press	01/06/2018	Teacher Training and content development on ELT	40
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1600000	709457

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Manger 2.00	Partially	2.00	2004

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
Text Books	916	227990	276	114675	1192	342665
Reference Books	3	1800	22	25920	25	27720
Journals	128	13376	108	122754	236	136130
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Shyaonti Talwar	1. Educational Skills 2. Blended Learning and Flipped Classroom	SWAYAM UGC -HRDC (NRC Sant Gadge Baba Amravati University)	01/11/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	150	2	10	3	1	2	27	0	0
Added	20	0	10	0	0	0	0	0	0
Total	170	2	20	3	1	2	27	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

7 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1600000	709457	200000	155426

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link) At the start of academic year the department heads submit their requirements to principal. This includes academic support facilities as well as various requirements for library, laboratory, etc. The sports department provides sports requirement in advance to the principal. The department heads submit the requirement of books, journals and reference books to the librarian. The principal of the college hands over this requirement to the officials of G.E.Society for procurement. In some cases the principal of the college is authorized to make a direct purchase to meet the requirements. For the purpose of day-to-day maintenance of furniture, fixtures, fittings, computers and classrooms, the menial staff is specially designated and assigned responsibilities. At times, in case of shortage of staff, people working on daily wages are appointed to maintain and look after the premises. The classrooms are utilized as per the streams i.e. Arts, Science and Commerce. These rooms are also used for examination purpose. Computers are provided as per the need of the departments. Computer facility is provided to the office, library, sports department, student council, NSS, NCC and the various laboratories. The head of the department or vice- principal are free to contact the vendor for services as and when repairs and maintenance is necessary. The college ground is utilized by sports department, NCC department as well as for cultural activities. The green gym and facilities in the sports department are used by students, staff and supporting staff. It is maintained by the menial staff of the sports department. The laboratories, library and departments maintaining records of dead stock and other material utilized in the department. Common facilities include seminar hall which is used for organizing seminars at State, National and International level and also for different cultural activities and competitions. The commerce lab is made available for programmes of a smaller scale and is used by college and other departments for activities like presentations, guest lectures, student seminars, Vidyarthini Manch programs, and during Ganesh festival. The classrooms and halls are used by the college for different competitions organized by various institutions. Separate teaching facilities are provided to self financed courses like BBA/BCA courses and M.Sc. computer science. The college has appropriate parking facility for staff, students, and visitors which is properly demarcated. It has an annual contract with an external security agency for providing round-the-clock security staff on the campus. The college has erected a completely secure fencing wall to enhance the security of the institution. The college has also erected ramps for differently abled students. The Principal's Residence is situated on the campus to ensure his ready availability and prompt presence at a moment of crisis and for regular administrative operations. A branch of Bank of Maharashtra with ATM facility is located inside the campus making it very easy and convenient for staff.

<https://cbccollege.in/maintenance-and-utilization/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Scholarship	1397	1836076
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill development	08/10/2018	250	1.Marathi Asso. Proi Anant Yeolekar Mr. Rushikesh Ayachit Dr. Uttarn Karqlalkar Dr. Sanbhahi Shinde
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	120	BA, BCOM, BSC	Science, Commerce and Arts	RNC Arts, JDB Commerce NSC Sci. college Nashik Road	MA, M.Com, M.Sc
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	1
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Volleyball	Institutional	100
Cricket	Institutional	120
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	A	National	2	8	111	Usama Shaikh and Keigen Fernandes
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

During the academic year 2018-19 the elections for Students Council were not held. However, a group of enthusiastic students formed a group and worked under the guidance of incharge teacher and organised various activities throughout the year. Some of the activities are enlisted below- 1. June 21st 2018 Yoga Day was celebrated in which more than 300 students participated 2. 15th August 2018 was celebrated as 72nd Independence Day in which students of NCC Air win and Army wing participated 3. The students organised a small yet touching programme for the teachers on Teachers Day i.e. 5th September 2018 4. The students council also organised various competition during the Ganesh Festival organised from 13th September 2018 to 17th September 2018 5. The students council took initiative to motivate students for the enrollment in the voters list during the period 10th October to 30 October 2018 6. 6th December 2018 was celebrated as Bharatratna Dr. Babasaheb Ambedkar Mahaparinirvan Day in which more than 600 students participated. 7. International Youth day was 12th January 2019 8. The Annual Social Gathering of the college was very well organized during the period 28th to 31st January 2019 by the students. 9. During the academic year 2018-19 showed remarked participated by contributing their efforts to re-present college at the university level and took part in 37 inter collegiate events. 10. Nearly 08 sports man and women from different events participated in National and Inter University Ashwamedh Tournaments at various places and 48 students re-presented Nashik zone in Inter zonal tournament.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution is democratic in its nature of functioning and believes in decentralization and participative management. All heads of departments are given an operational autonomy for conducting different projects with the help of external agencies. Authority is delegated to the Vice Principals of Arts, Commerce and Science faculty to monitor the academic schedule and to take decisions on day-to-day routine matters. Operational autonomy is given to the Head of the Department for functioning including interaction with external academic partners. The in-charges of curricular departments like N.S.S. N.C.C. also participate in the academic decision-making process. The college promotes the culture of participative management through different statutory and non-statutory committees and management committees. There are representatives from the teaching and non-teaching staff who are elected through a democratic election procedure. The statutory body is elected as per the procedure and norms prescribed by the university for affiliated colleges. The parent body has a system of management council where teaching and non-teaching representatives participate in the decision-making process. Participatory leadership is ensured at every level to promote a culture of excellence through leadership and teamwork. A fair representation of all the departments, non-teaching staff and students is kept in mind while constituting committees for the functioning of the college. The Student Council consists of students from UG and PG classes to represent the student body. The office-bearers discuss and deliberate on the problems of students in the college and suggest solutions accordingly. They work on issues related to the college and disseminate the decision to the entire student body. The student representatives are part of various committees such as the Discipline Committee, the Student Council, Vidyarthini Manch, Library Committee, etc. and help the administration in maintaining discipline and upholding the cultural ethos of the college. Case study The editorial board of the College Magazine Committee consists of teachers who are appointed on it on the basis of their merit and caliber regardless of age or seniority in the institution. The editorial board also has a member from the office staff and support staff as well as student representatives. Opinions of these people are sought every year to decide upon the theme of the magazine. They are solely responsible and given complete autonomy in deciding the theme of the magazine, the content, the layout, the cover design and oversee and execute the job work right from the content collection stage through editing, proofreading, designing, and printing as per the guidelines of the university. The college magazine committee work in fact gives a platform for students and teachers to come together, interact, take collective decisions and make joint efforts to bring forth the annual magazine. It gives scope for the development of leadership skills, teamwork, creativity and communication among the people involved.

6.1.2 – Does the institution have a Management Information System (MIS)?

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Since the college is not autonomous it follows the curriculum of Savitribai Phule Pune University.
Teaching and Learning	The college facilitates experiential learning in many different ways. Students are taken on field trips and study tours with an objective of familiarizing them to the functioning of a plant or a unit where they are made to witness real workplace practices and challenges. ICT lectures with audio-visual stimulus helps students understand concepts in a non-traditional manner. PG students have to undertake projects and assignments which have a problem solving focus to make them more oriented towards research. Students are given regular assignments and topics for presentations and group discussions. Many teachers also follow the practice of flipped classroom where students become teachers and present a concept. The college also encourages research activities by motivating students to take part in inter-college competitions and events like Avishkar. The college takes initiative in collecting feedback on teachers by students, on syllabus from stakeholders such as employers and parents and makes an effort to communicate this to the BOS at the University level.
Examination and Evaluation	? Examination and Evaluation The college follows all internal assessment practices as per university norms. Students are also evaluated on the basis of their classroom performance, their initiative in participating in academic activities and the like. All assessment examinations and result-related operations are computerized for all years with an online system of entering marks. There is a committee to review the examination system and give suggestions and recommendations which the college follows with due diligence. Examination committee appoints teachers for marks entry and verification at CAP. They are paid remuneration as per SPPU rules. The CAP director and

assistant director take the responsibility to complete the assessment with in fixed time period so that the results can be declared as per university guidelines. Second, third year and post graduate answer books are sent to University CAP centers as per the schedule given by the university.

Research and Development

The Institution is committed to the cause of research and development and has many ways of promoting it. A Research Cell has been established in our college to encourage and help teachers and students undertake various research activities. The committee guides teachers by providing detailed information regarding minor, major and interdisciplinary research projects funded by different funding agencies, helps them in forwarding and pursuing their projects and getting them sanctioned. It also monitors the quality of research projects by giving valuable suggestions for improvement. The college subscribes various research journals to support the research activities which help teachers update themselves and also problematise their own areas of research. Two major and twenty minor projects were sanctioned in the last five years. The college likewise ensures a healthy research culture through Avishkar, University level research projects organised by SP Pune University.

Library, ICT and Physical Infrastructure / Instrumentation

The institution has adequate facilities for teaching and learning and qualifies the specifications given by statutory bodies. In all three buildings (30 classrooms) are classified in total four blocks - one for office and administrative work, one for self-financed courses and two for regular academic programs. and a separate cabin for the Heads of the various departments and a common room for the staff. There is a seminar hall with ICT facility and a public address system. The library has computer facility, LAN, and a reading room for students and another one for staff. There are 16 laboratories in the college with all statutory educational resources and necessary infrastructure, a centralised computer facility in the computer lab, as well as an ICT equipped commerce lab and cabin spaces. A separate space has

	<p>been allocated for self financing courses such as BBA, BCA and MCS.</p>
Human Resource Management	<p>The college conducts an induction programme for the newly appointed staff members every year in the month of August. It has been a practice of the institution to give importance to the knowledge content and good bearing of the faculty to be recruited every year and this is ensured right at the time of the screening and interview process. After recruitment, the teachers of the college are made aware of the quality policy vision mission and goals of the college. Emphasis is given to the thought of 'Vidyarthi Devobhava'. The college has a policy of procuring information about the skills of the support and regular staff members which could be put to use at the time of emergency. While employing the support staff the college prefers to hire aspiring candidates who are equipped with certain skills like plumbing, electrification and masonry work. This helps in the upkeep of the college premises.</p>
Industry Interaction / Collaboration	<p>? Industry Interaction / Collaboration The college has signed an MOU with Rotary Club which has many of its past students as members. Some of these members are industrialists and entrepreneurs and the college has forged this tie as it is considering the possibility of developing a very strong and substantial industry-academia collaboration. The college has very good relations with Nasik Industrial Manufacturers Association, Ambad Industrial Manufacturers Association and also Sinnar MIDC which are the three major industrial sectors of Nasik. Students are regularly taken for industrial visits and given an opportunity to visit their units to sensitise them to the actual workplace and production scenario. One of its past students who is also on the College Development Committee is the President of Maharashtra Chamber of Commerce which has acted as a cementing force in the process of collaboration. The college also witnessed 10 industry houses visiting the campus this year as part of the campus interview and selection exercise.</p>
Admission of Students	<p>Online admissions to the various</p>

courses offered by the college are implemented as per the decision taken in the IQAC meeting. The software for this purpose which is based on the platform of MS SQL has been developed under the guidance of the Head of the Department of Computer Science. It is being implemented effectively. This practice has made the admission process much easier and has removed the loopholes that existed earlier. These online admissions were on the basis of merit cum reservation policies of the government and this has ensured availability of fair and impartial opportunity to every student.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The planning and development of the college is carried out at the Society level under the able guidance of the hon director establishment
Administration	The college has a biometric device to monitor the attendance of teachers and the mandatory number of hours they need to be present for in college. The teachers profile is electronically managed and any additions need to be updated electronically for records. The college has a website which is dynamic in nature and reflects all the latest events or happenings.
Finance and Accounts	Though daily cashbook and ledger postings are done manually the data generated is further entered into the system which becomes very useful and handy for Budget purpose Audit purpose Preparing the balance sheet Preparing receipt and payment statement which are required annually. Special training is given to the support staff to manage data in softwares software like WPS, Tally, Excel and the skills acquired by them are put into use effectively in preparation preservation and retrieval of information related to Finance and accounts. Our staff are well-versed with computers which has made it possible to follow the Government's Hitārtha Pranālī under which salaries need to be electronically transferred to the respective accounts .
Student Admission and Support	? Student Admission and Support Support - The performance of the students in the examination is fed in the system

and the results are displayed online and the time is given to the students to fill in online forms for revaluation and rechecking if they so desire and assistance is given by the support staff of our college to take them through this procedure. The digitization of the library has also helped students in procuring and getting access to the books they need within a short span of time. It also tells them about the availability of the book which saves them the time-consuming process of looking for it manually. The student can pay the admission fee electronically to the university through the bank of Maharashtra situated in the college building

Examination

All assessment examinations and result-related operations are computerized for all years. There is also an online system of entering marks and grades after the exam process is over. Manual entry is not permitted. Corrections are carried out by examination committee only. Corrections if any and reassessment applications are to be filled online on College web site as per rules. The copies of marklists are maintained by teachers. These marks are entered on University link before the annual examination. Clerks are appointed for CAP marks entry. The entries are verified before finalizing the results. On pre-decided dates the results of various faculties are declared online. Students are given printouts of marksheets. A team in each faculty is assigned to check marksheets for any errors and put initials for checking. System generated serial number with bar code is printed on marksheets. Centralized printing of marksheets of all faculties is carried out.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Archana D. Patil	Conference on IGI	Jamiya Milliia Islamia New Delhi	3500

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Trello application: Academics and Administration of the College.		10/02/2019	10/02/2019	35	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term faculty development program on Community engagement at HRD savitribai phule pune University	14	17/12/2018	23/12/2018	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Co-operative Society Best Teacher Award Anukampa Provision Study Leave, FIP, LIEN Leave Travel Allowance Medical Leave, Duty Leave Promotion under CAS	Anukampa Provision Staff Co-operative Society Fee Concession to wards	Scholarship, Free ship Book Bank Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As a part of prudent policy for accounts and finance the accounts of the college is audited by internal and external auditors appointed by the Society and Government audit, Department of Higher Education. Mr. S V Ginde and company is the Chartered Accountant appointed by the parent society. The budget procedure is followed as per the guidelines of the parent society. The budget is prepared in advance and submitted to the College Development Committee for approval. The financial statements are submitted to auditors on time and audit work is carried out by external auditors. Apart from this, monthly statements are approved by the Principal and there is a procedure to sign the cash book regularly. As per the new guidelines the college has introduced digital payment system from April 2017.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO 9001:2015	Yes	College Level
Administrative	Yes	ISO 9001:2015	Yes	College Level

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Parents supported the strict action taken by the college regarding attendance of students. 2. An appeal to parents for control of usage of mobile by students in the college was very well received. 3. The parents suggested that the college should provide additional 02 water collers, adequate no. of toilets for boys and girls and adequate space for parking 4. The college's policy of implementation of uniform was also well received and supported.

6.5.3 – Development programmes for support staff (at least three)

Development programmes for support staff (at least 3) 1. Working Groups Formation: Taking in to consideration the skills required and employees interest 4 working groups were formed amongst the support staff. The groups are as follows- 1. Accounts Group 1. Mr. A. V. Malode 2. Mr. K. S. Nagpure 3. Mr. R. R. Shinde 4. Mr. S. K. Nikumbh 5. Mr. P. R. Thete 2. Admission Related Group 1. Mr. K. L. Kokane 2. Mrs. S. R. Ingole 3. Mr. D. M. Gosavi 4. Mr. S. T. Kangane 5. Mr. K. S. Das 3. Scholarship Related Group 1. Mr. M. P. Vaidya 2. Mr. R. S. Godase 3. Mr. H. D. Pande 4. Mr. A. L. Kamble 5. Mrs. D. P. Sagare 4. Administration Related Group 1. Mr. R. S. Lokhande 2. Mr. N. B. Kuwar 3. Mr. V. M. Khambait 2. Stretch Assignments were given to 3 employees namely, (1) Mr. S. T. Kangane, (2) Mrs. S. R. Ingole, (3) Mr. D. M. Gosavi to understood where they could improve. As it was mandatory to send students marks on-line to the university, there employees were given indepth training of uploading of online marks. The training was of one week duration from 3rd October 2018 to 10th October 2018. 3. Workshop on 'Team Building' for support staff was organized in November 2018 in all 20 support staff members participated

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proper hygiene of washroom to be taken care of Earlier only two wet sweepers were appointed to clean the toilets. Now not only the no. of wet sweepers is increased but also the toilet blocks are newly constructed. 2. A proper play ground for outdoor sports The College has taken special efforts to maintain the playground. This play ground is used not only for the purpose of college students but also to outsiders. Every morning about 20 senior citizens visit college for exercise and jogging.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Ensuring discipline in the parking area and provision of ample space	01/08/2018	20/06/2018	30/04/2019	400
2018	Improving teaching skills in English Language and Computer use of Computers for documentation	10/02/2019	10/02/2019	10/02/2019	35
2018	Improving teaching skills in English Language and Computer use of Computers for documentation	17/02/2019	17/02/2019	17/02/2019	55
2018	Extension work to be done in neighborhood villages	01/08/2018	01/08/2018	15/08/2018	240

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Women Empowerment	06/03/2019	06/03/2019	90	20
Laws and Cyber Security for Women	07/03/2019	07/03/2019	90	20
Women's health and care	08/03/2019	08/03/2019	120	20
Gender Equality and Women's health	21/08/2018	21/08/2018	0	150
Gender Equality and Women's health	23/08/2018	23/08/2018	300	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

50

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4
Braille Software/facilities	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	15/06/2018	365	Community Outreach Programme	1. Facilitation of caste and income certificate	25

the opening of Setu Karyalaya as per the directives of the required by students for admission purpose

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	01/06/2018	Hard copy of prospectus includes information regarding the courses, fee structure and the application form and info regarding college timings office timings and library timings
Anti-ragging circular	01/06/2018	As per university directives
Code of Conduct for Teachers	02/07/2018	Code of conduct related to responsibility, accountability, punctuality, leaves and Attendance
Code of Conduct for support staff	01/07/2018	Code of conduct related to responsibility, accountability, punctuality, leaves and attendance, behaviour
Code of Conduct for Principal	01/07/2018	Duties and responsibilities of the Principal
Human Values and Professional Ethics	20/06/2018	Constant follow-up is being taken by the Discipline Committee of the College which the Principal is the Chairman. The Heads of the Departments monitor and regulate the discipline in their departments efforts are taken to inculcate basic requirement for nurturing friendship, team work and for the synergy it promotes and sustains and this is achieved by developing respect for others amongst students and teachers
Wearing uniform B.B.A.,	20/06/2018	In order to inculcate the

B.B.A.(C.A.), Biotechnology		sense of belongingness and uniformity amongst student community. Those who do not wear uniform without any valid reason are fired.
Biometric Devise for attendance record	15/06/2018	In order to see that each staff member is available in college for at least 5 hour incoming and outgoing time is recorded on biometric devices.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Birth Anniversary of Maharana Pratap	16/07/2018	16/07/2018	40
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Initiatives taken by College to make Campus Eco-friendly 2018-19

- Our College has made all the necessary efforts to involve students, faculty and staff in "Green Campus Initiatives" by arranging tree plantation programme. In doing so we had involved National Highway Divisional Office who whole heartedly sponsored the programme by providing 150 saplings of trees.
- So also the college has taken steps to do rain harvest in the college quadrangle where the rain water is made to percolate in the well. The students are made aware through lectures on 'Save everydrop of water' as one of the necessary measures to save water, implement waste water management. Besides this the students are, given 'Save Energy tips' such as activate power management features on their computers so that it will go into a low power "Sleep" mode when they are not working on it.
- Turn of the monitor when work at table gets over.
- Whenever possible shutdown rather than logging off.
- Turn of unnecessary lights and yase day light
- Avoid use of decorative lighting
- Keep lights off in Conference rooms classrooms and lecture halls when they are not in use
- Use the fans only when they are needed
- Unplug applancies not phrpped into power strips
- Our college has developed a plan to save energy at the college level with time bound plan to install 10kw Solar Power Station on the top of the college building.
- So also our college has phased out the CFL conventional hight source such as bulbs and tube lights, halogen and mercury street / campus lights. These initiatives have not only saved the money but made our college self-sustainable in conclusion it may be said that the college has made efforts to sweep away wasteful inefficiencies and using conventional sources of energies for its duly power needs, correct disposal handling, purchase of environment friendly supplies with the aim of developing a clean and green campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Title of the Practice: Financial Aid to the deserving students by the college

The context that required initiation of the practice: One of the outstanding features of the college is that the enrolment of the students is mainly from the middle and lower middle class from the vicinity out of which 70 belong to reservation and underprivileged class. Also as has been obtained from the profile of the students joining various courses of the college it is

revealed that many students who seek admission in our college belong to low economic back ground. Their parents are unable to provide them a sustained financial support. Objectives of the practice are: • To extend financial aid to the poor students, especially from economically backward class so as to save them from discontinuation of their studies owing to poverty. • To promote the 'equality' among the students

The Practice The college in the Nasik-Road area has developed its image over a period of time as a college having empathy for the sufferings of the down trodden masses. Equal support is ensured by implementing reservation policy laid down by the Government. Financial assistance in the form of cash, waiver in fees, scholarship, Earn and Learn Scheme and fee instalment facility are provided to the students from the disadvantaged classes.

Obstacles faced and strategies to overcome: The students whose parents do not have fixed reasonable source of income and do not enjoy any other financial assistance in the form of social welfare or endowment scholarships are eligible for the aid. The management has insisted on strict adherence to the rules framed. Verification of the financial backwardness of the aspirants was yet another challenge. The financial support is extended to all the deserving poor students without any discrimination of caste, creed or gender.

Impact of the Practice: Our college was established in 1963 adjacent to Nasik Road Railway Station which since then was catering to the students of nearby villages of Nasik. In and around the villages of Nasik, there has been a long history of frequent droughts and famines, which have ravaged the rural life throwing the people into miserable conditions of abject poverty, illiteracy and ill-health. In a situation of such dire poverty, whatever meagre resources available are used primarily to make both ends meet. So, sending their children to the town for higher education becomes almost impossibility for the poor parents in the rural areas, in the context of higher education demanding higher amounts of money. Though, sometimes, they do venture to admit their children to colleges in the town, they are unable to give sustained financial support throughout the course of study because agriculture, being a gamble with rain in the district, is not a source of assured income. So, it is evident that without financial support from an external source it becomes difficult for these students to complete education

Every year it is possible for nearly not less than 150 students needy and deserving students avail this facility and successfully complete their education.

Best Practices II

1. Title of the Practice Women Empowerment
2. Objectives Women constitute more than 60 of the total student strength of the college. The majority of them come from drought and famine-ravaged rural areas, where miserable conditions of utter poverty, illiteracy, ill-health and superstition take hold of their lives. Thus they are doubly affected by the backwardness and discrimination. So, the college has resolved to take up the cause of Women Empowerment for the women students with the objectives of :
 1. To mentoring women students on women specific issues with one women teacher as in-charge of Vidyarthini Manch
 2. To create an environment through awareness programmes to enable the students to realize their full potential for learning and solving their problems independently
 3. To arrange special sessions with the police and social activists for enabling the female students to be aware of several types of 'evil designs' by professional criminals for the worst type of exploitation taking the advantage of their innocence and gullibility.
 4. To deal amicably with the student victims of exploitation of all sorts maintaining utmost confidentiality of the private life to protect their dignity.

The Practice Discrimination against women even in the 21st century is a devastating reality. That is why 'gender inequality' has been a matter of serious concern across the globe and within the countries. India still has a long way to go before achieving gender equity and empowerment of women. Especially, the rural areas are ravaged by the miserable conditions of abject poverty, illiteracy, ill-health and superstition. The college girls account for 50 of the total strength and most of them come from rural areas. The majority of these girls belong to

the weaker sections including scheduled caste, scheduled tribes, other backward classes and minorities without proper access to education, health and other productive resources. Therefore, they remain largely as the marginalized poor and socially excluded. Joining a degree college in the town and acquiring higher education involve money and higher things. So the poverty-stricken and tradition-bound parents reluctantly admit their daughters to colleges. Being the most vibrant and dynamic segment, the youth including girls, is our most valuable human resource. We cannot afford to neglect our female force to be the victims of discrimination, exploitation and segregation. So the college resolved to empower female students to face the vicissitudes of life boldly and successfully for a life of peace, harmony and dignity. To achieve the aim, the college established a Women Empowerment Cell (WEC) with a senior woman teacher as its Coordinator and three other senior women teachers as its members. All female students are eligible to take membership of the Cell irrespective of their status. There are two hundred girl student members in the unit. Obstacles faced and strategies to overcome The women students, in the beginning were not enthusiastic to participate in the deliberations. Some parents and staff vehemently opined that the awareness / sensitization programmes defeated the very purpose of sending their wards to college. As the gender sensitization programmes designed revealed several disparities and inequalities, that we might not have noticed earlier. Various legal protective provisions for women were misunderstood as undue favour meant to belittle men. Under these circumstances, the college has thought it appropriate to forge ahead with the objective implementations the objective for which an exclusive cell Called Vidarthini Manch is created. Impact of the practice The girl students who have participated in this activity have emerged out more confident, bold and with a positive attitude.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://cbccollege.in/best-practices-2018-19/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words The Vision, Mission and Objectives of our College clearly point towards a value based education based on the curriculum of the Savitribai Phule Pune University. The college runs under the aegis of Gokhale Education Society and has completed its 57 years of existence in 2019. It has a strong bonding with the local people as we have Third Generation students studying in this college. This includes a number of minorities and marginalized section students. The college successfully implemented the semester system which was introduced by Savitribai Phule Pune University almost a year ago. The focus is on skill development, career oriented programs, industry visit, industry - academia interaction and college has brought all these aspects under curriculum implementation and enrichment. Special attention is given to weak students especially belonging to SC/ST., OBC and minority groups. The students of this College are not only guided to achieve excellence in the education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. It lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rain water harvesting, plantation drives urges them to become eco friendly citizens. College in its endeavor to implement its curriculum incorporating its mission and vision with contemporary issues has evolved a number of best practices like

adoption of village as a part of out reach programme and community service, plastic free zone, while learn, etc. just to name a few of them.

Provide the weblink of the institution

<https://www.cbccollege.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. Solar Roof top. 2. Organize Inter University level Sport events. 3. Workshop on Entrepreneurship for management students 4. Motivate staff to write books and text books 5. Arrange lecture series on the life and work of great personalities in India 6. To motivate staff member at least one to apply for Savitribai Phule Pune University fund for undertaking major / minor research project 7. Workshop for Computer Science students to increase employability 8. Prepare AQAR as per revised format of NAAC for the academic year 2019-20